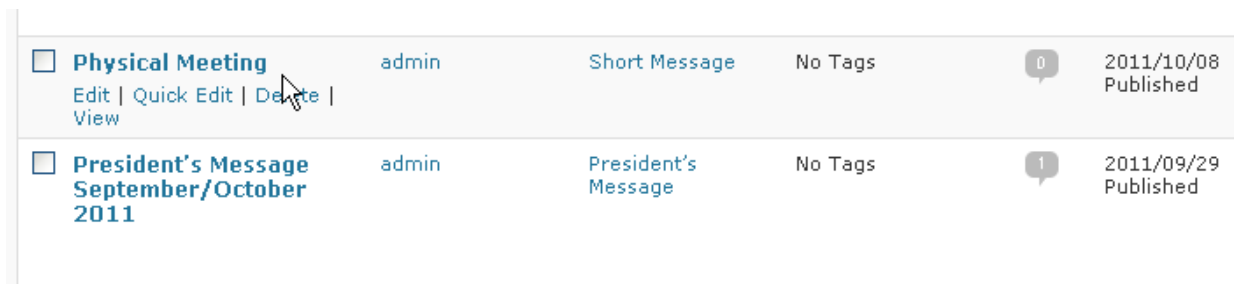


Add Upcoming Events

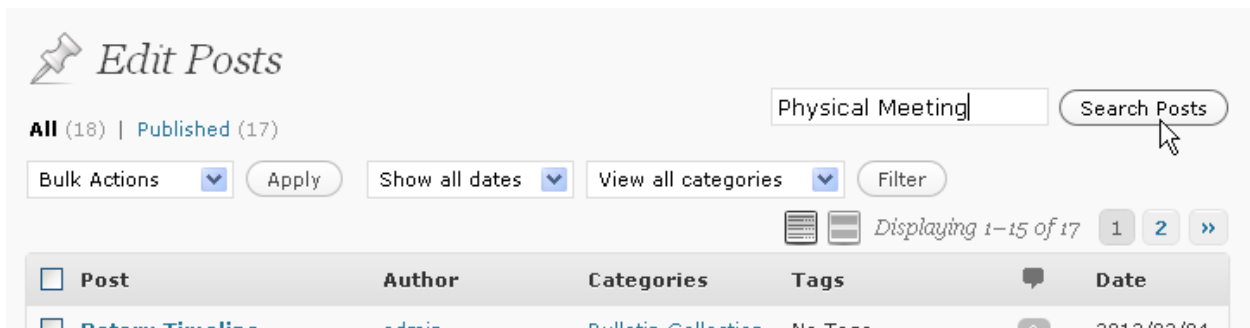
Under Posts panel (left side), click Edit. You will then see the Edit Posts section listing out all the posts created.



Scroll through the list until you see Physical Meeting. Click Edit



Or you could opt for the Search Posts function which is located at the top of the listing. Enter **Physical Meeting** and click Search Posts button.



Update the content accordingly and remember to click the **Update Post** button on the right to save the new amendment.

The screenshot shows the WordPress post editor interface. The main content area contains the following text:

Thursday, 9 February 2012 @7.30pm
Rotary Family Service Centre
Block 346 Clementi Avenue 5 #01-10
Singapore 120346
Tel: (65) 67799477
Guest speaker: Ms Emma Lawrence
Rotary Ambassadorial Scholar
from Ireland, RI District 1160
Title: "Ireland and Irish culture"

.....

Interested? 2012 Selangor Rotary Institute for zone 6B, 7A and 10B.
Dear Fellow Rotarians, You can download forms or register for the "2012 Selangor Rotary Institute" from the above website. While you are at the website, please click onto the "2012 Institute Program" too.
www.2012selangorrotaryinstitute.org

Yours in Rotary

On the right side, the 'Publish' meta box shows the post is 'Published' with a 'Preview' button. Below it, the 'Tags' section has an 'Add new tag' input and an 'Add' button. The 'Categories' section shows a list of categories with 'Short Message' checked.

At the bottom right of the 'Publish' box, there is a red 'Delete' link and a blue 'Update Post' button with a mouse cursor pointing to it.

The screenshot shows the 'Edit Posts' admin interface. At the top left is a pin icon and the text 'Edit Posts'. Below this, there are filters for 'All (18)' and 'Published (17)'. A search box contains 'Physical Meeting' and a 'Search Posts' button with a mouse cursor. Below the search box are 'Bulk Actions' and 'Apply' buttons, followed by 'Show all dates', 'View all categories', and 'Filter' buttons. A pagination bar shows 'Displaying 1-15 of 17' and page numbers '1', '2', and a right arrow. Below this is a table with the following columns: Post, Author, Categories, Tags, and Date.

Post	Author	Categories	Tags	Date
Rotary Timeline	admin	Bulletin Collection	No Tags	2012/02/04